



**DRAFT MINUTES OF ELTON PARISH COUNCIL MEETING HELD IN HIGHGATE HALL ON TUESDAY  
10TH JANUARY 2023 COMMENCING AT 7:30 PM**

**PRESENT:** Councillors Tim Cummins, Richard Donoyou (Chair), Sylvi Ranford, Ian Ross, Richard Smith, Paul Willson

**IN ATTENDANCE:** Kerry Rew, Clerk; County Cllr Simon Bywater; four members of the public; Ms. Stamatia Christianou & Ms. Hilary Tandy CCC Flood Risk Team

		<b>ACTION</b>
	Cllr Donoyou welcomed everyone to the meeting.	
<b>1.</b>	<b>APOLOGIES:</b> Cllr McCann, Cllr Strowbridge, Cllr Taylor, District Cllr Beuttell	
<b>2.</b>	<b>DECLARATIONS OF INTEREST:</b> There were no declarations of interest in items on the agenda.	
<b>3.</b>	<b>MINUTES OF MEETING 13TH DECEMBER 2022:</b> APPROVED as a true record. PROPOSED Cllr Ross, SECONDED Cllr Smith.	
<b>4.</b>	<b>PRESENTATION BY CAMBRIDGESHIRE COUNTY COUNCIL FLOOD RISK TEAM</b> A short presentation was given by Tia Christianou, Senior Flood Risk Officer, and Hilary Tandy, Team Manager - Community Flood Action Programme, Flood Risk Team at Cambridgeshire County Council outlining their responsibilities and the local flood risk strategy. Copies of the presentation were circulated prior to the meeting and are available from the Clerk. Further details for an emergency plan for Elton will be produced by the Parish Council.	
<b>5.</b>	<b>FINANCE:</b> <ol style="list-style-type: none"> <li>1. Cashflow and budget update showing year to date expenditure against forecast, was circulated by the Clerk to all prior to the meeting. Deposit account holds £13,329; current account holds £36,455.</li> <li>2. There were 2 payments presented for authorisation per the Schedule of Payments attached. AGREED</li> <li>3. The 23/24 forecast was updated to reflect the LHI application for Wansford Road calming and associated estimated costs, and to indicate the LHI and CIL payments which will be forthcoming for the traffic calming works on Overend. Cllr Cummins raised a query regarding the allocation of a sum for the Oundle Road gateway. Clerk to amend spreadsheet for February update.</li> </ol>	
<b>6.</b>	<b>PLANNING &amp; PLANNING APPLICATIONS:</b> <ol style="list-style-type: none"> <li>1. <b>Newlands Land North of Peterborough Road Haddon - ref 22/00441/FUL</b> and</li> <li>2. <b>Newlands PCC ref 22/0381/FUL</b> – no update</li> <li>3. <b>Peterborough Showground</b> – Cllr Donoyou and Cllr Bywater have chased respective parties for a meeting date.</li> <li>4. <b>Solar Park Haddon - ref 22/00668/FUL</b> – no further update since the last meeting.</li> <li>5. <b>Rockingham Forest Park – North Northants NE/22/00266/FUL</b> – no further update</li> </ol>	

7.	<p><b>CORRESPONDENCE:</b></p> <ol style="list-style-type: none"> <li>1. A reminder to all that the Overend/A605 junction carriageway resurfacing commenced on 9th January.</li> <li>2. A reminder that applications are now open for the Augean Community Fund until May and a Revenue and Small Capital Grants Fund is also available. Councillors to give serious consideration to current projects and to applying for funding.</li> <li>3. An on-line event by Cambridgeshire ACRE on Community-led Housing will take place on Thursday, 19th January. All councillors have been sent the link and are encouraged to take part as a networking opportunity.</li> </ol>	
8.	<p><b>REPORTS FROM COUNCILLORS AND CLERK:</b></p> <ol style="list-style-type: none"> <li>1. <b>HDC CIL funding application – Overend traffic calming</b> The contract for CIL funding (£13,747.70) for the Overend project has been submitted to HDC. It is as yet unclear as to how this money will be paid, whether to the Parish Council, or direct to CCC who manage this LHI project.</li> <li>2. <b>CCC LHI update</b> Overend traffic calming – definitive costs are still awaited from the Cambridgeshire CC contractors (Milestone). Work is due to commence in March. Cllr Smith to follow up 7.5 tonne weight restriction road traffic order with Michael Martin. Wansford Road traffic calming - Following the meeting between Cllrs Donoyou, Ranford, Ross, Smith, and the Clerk with Michael Martin from CC Highways on 13th December there was a follow up discussion to prepare the LHI application for a priority road narrowing. A draft for comment was sent to Mr Martin who duly responded with some helpful suggestions. The application was submitted on 5th January, including a sketch plan and significant traffic data from the MVAS. Copy circulated to all prior to the meeting.</li> <li>3. <b>Village Greens Working Group</b> - no update as group have been unable to meet. The further deterioration of the verges on Block Green was duly noted. It was also noted that the Augean grant fund is open for applications, and specifically prioritises village greens.</li> <li>4. <b>Speed Watch/MVAS update</b> Cllr Ross circulated a report prior to the meeting. There have been no roadside sessions. Data from the MVAS relocated to Wansford Road since 13th December showed an average of almost 1500 vehicles per day using the B671 (both incoming and outgoing). On average 80% of vehicles driving out were travelling above 30 mph. An average of 38% incoming vehicles, seeing the sign, were exceeding the speed limit. A top speed of 80 mph was recorded twice. The Clerk reported that the two non-functioning signs on Overend were disconnected from the electricity supply on 22nd December. However, a further request has had to be submitted for the removal of the display units before the posts can be used for mounting the MVAS.</li> <li>5. <b>PC consultations with neighbouring parishes</b> No updates</li> <li>6. <b>Trees, verges, footpaths</b> Annual ‘walkabout’ with Les Middleton from CC Highways to take place on 12th January. Councillors Cummins, Donoyou, Ross, Willson, and the Clerk to attend.</li> <li>7. <b>Grass cutting</b> Cllr Donoyou to confirm exact requirements for tidying The Spinney to SMV. A resident suggested that the area could become a designated pocket nature reserve and will liaise with Cllr Donoyou to help put together the planned requirements.</li> </ol>	<p>RS</p> <p>RD</p>

**8. Waste bins update**

Replacement bin for St Botolph's Green has still not arrived. Cllr Ranford to chase Cllr Beuttell again.

**9. Neighbourhood Plan update**

Cllr Ross advised that Elton Society, WI, Highgate Hall, and Elton Estates have so far expressed interest in involvement and continues initial contact with other groups. The Parish Council is to re-notify HDC of the intention to proceed with a Plan and Cllr Ross is awaiting a meeting date.

**10. Defibrillator project update**

Clerk to circulate a written report.

**11. New website update**

Clerk working on transfer for new launch.

**12. Replacement noticeboard update**

Suggestion to erect a larger, free-standing board on the pavement near the shop to be discussed with Les Middleton on visit.

**13. Reports**

A request for PC support has been received from 2 residents who would like to arrange a street party on Sunday, 28th May involving a road closure. All affected residents to be consulted.

A reminder that there will be a virtual parish engagement session hosted by HDC on Wednesday, 25th January. Invite link and agenda awaited. All available councillors encouraged to attend.

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**DATE OF NEXT PARISH COUNCIL MEETING:**

Tuesday, 14th February 2023

The meeting closed at 21:06