



**DRAFT MINUTES OF ELTON PARISH COUNCIL MEETING HELD IN HIGHGATE HALL ON TUESDAY  
14TH FEBRUARY 2023 COMMENCING AT 7:30 PM**

**PRESENT:** Councillors Tim Cummins, Richard Donoyou (Chair), Sylvi Ranford, Ian Ross, Richard Smith, Shirley Strowbridge, Kathryn Taylor (from 8:30 pm), Paul Willson

**IN ATTENDANCE:** Kerry Rew, Clerk; four members of the public

		<b>ACTION</b>
	Cllr Donoyou welcomed everyone to the meeting.	
<b>1.</b>	<b>APOLOGIES:</b> Cllr McCann, County Cllr Bywater, District Cllr Beuttell	
<b>2.</b>	<b>DECLARATIONS OF INTEREST:</b> There were no declarations of interest in items on the agenda.	
<b>3.</b>	<b>MINUTES OF MEETING 10TH JANUARY 2023:</b> APPROVED as a true record. PROPOSED Cllr Ranford, SECONDED Cllr Cummins.	
<b>4.</b>	<b>PREVIEW OF PARISH COUNCIL NEW WEBSITE</b> The Clerk presented a short preview of the new website for comments and suggestions. It was suggested that there should be a link in the minutes to any reports circulated prior to meetings. Councillors to have their photographs taken for the contact page. Links to be added to Elton Estates businesses on contact information page.	
<b>5.</b>	<b>FINANCE:</b> <ol style="list-style-type: none"> <li>1. Cashflow update showing year to date expenditure against forecast, was circulated by the Clerk to all prior to the meeting. Deposit account holds £13,329; current account holds £35,321.</li> <li>2. There were 6 payments presented for authorisation per the Schedule of Payments attached. AGREED</li> <li>3. The 23/24 forecast was updated to reflect the proposed contribution of £2232 for the Oundle Road gateway feature to be invoiced by C C Highways. This amount is disputed by the Parish Council and the contribution calculated as £378.38. Cllr Cummins raised a query regarding the allocation of £1000 towards supporting the network of defibrillators. The exact procedure regarding payment, a cap and future allocation to be agreed following formal proposals by Cllr Cummins for resolution at the next meeting.</li> </ol>	
<b>6.</b>	<b>PLANNING &amp; PLANNING APPLICATIONS:</b> <ol style="list-style-type: none"> <li>1. <b>Newlands Land North of Peterborough Road Haddon - ref 22/00441/FUL</b> and</li> <li>2. <b>Newlands PCC ref 22/0381/FUL</b> – Cllr Beuttell confirmed via email there were no updates on either application.</li> <li>3. <b>Peterborough Showground</b> – Cllr Donoyou reported on a virtual meeting on 27th January between the parishes of Alwalton, Chesterton and Elton with County Cllr Simon Bywater and Jez Tuttle, Highways Officer of Cambridgeshire County Council responsible for liaising with Peterborough City Council. There is a plan to re-engineer</li> </ol>	

	<p>the A1 northbound slip road, so it becomes the through-route with a secondary turn off to Chesterton. There is also a prospect of strong traffic calming in Chesterton with narrowing and entrance features. It may be that with some LHI contribution and also a contribution from Chesterton Parish Council, that a quite ambitious scheme of calming for Chesterton could be realised.</p> <p>This will probably have a greater deterrent effect in preventing traffic from turning off the A605 to use the Oundle Road and B671 as rat runs to the A1 and beyond, and of course, vice versa.</p> <p>4. <b>Solar Park Haddon - ref 22/00668/FUL</b> – Mr Brett Walsh provided a brief update by email on further objections received since the last meeting.</p> <p>5. <b>Rockingham Forest Park – North Northants NE/22/00266/FUL</b> – the application appears to have stalled due to objections about the flood risk, however active working is clearly visible. Clerk to ascertain position from North Northants.</p>	
<p><b>7. CORRESPONDENCE:</b></p>	<ol style="list-style-type: none"> <li>1. A road traffic order request has been circulated for the closure of Overend between 3rd – 6th April for work on the traffic calming table near the Black Horse. Residents will still have access and the Black Horse will still be open and able to take deliveries. NB These dates are not yet confirmed.</li> <li>2. A request for a donation was received from Cambridgeshire Search &amp; Rescue. This is a voluntary organisation which specialises in searching for vulnerable missing persons. It was suggested that a one-off donation of either £50 or £100 should be resolved at the next meeting.</li> <li>3. Several important documents have recently been received and circulated to all councillors: The <b>HDC Local Plan</b> update; a report on <b>The Future of Local Councils</b>; confirmation of the <b>Development Consent Order for the extension of the Augean site</b> and its continued use until 2046; a copy of the <b>HDC Parish Engagement</b> session presentation; an update on the <b>Cambridgeshire &amp; Peterborough Combined Authority</b>; and the <b>National Planning Policy Framework consultation</b>. Councillors were requested to review these and submit any comments on all, but especially the NPPF consultation (closing date 2nd March) by 27th February.</li> <li>4. Written complaints have been received from residents regarding the parking situation on Overend adjacent to the Black Horse. Although this is frequently problematic at school drop-off and collection, it was extreme on the afternoon of Thursday, 2nd February. Although the cause is unclear it was noted that the unofficial Black Horse overflow event car park had not been opened causing vehicles to be parked on both sides of the road as far back as the cricket pavilion creating gridlock at some times. It was noted that the traffic calming will be the first phase in easing parking issue and that Elton Estates is putting together a planning application for the enlargement of the Black Horse car park as a second phase.</li> </ol>	
<p><b>8. REPORTS FROM COUNCILLORS AND CLERK:</b></p>	<ol style="list-style-type: none"> <li>1. <b>Overend traffic calming</b> Cllr Smith to chase Jez Tuttle for clarification whether there is an existing weight restriction on Overend.</li> <li>2. <b>Village Greens Working Group</b> - the group has met and will present the findings of their research and their recommendation at the next meeting. The damaged verges on Block Green are to be reseeded at no cost by a Parish Council working party.</li> <li>3. <b>Speed Watch/MVAS update</b> Cllr Ross circulated a comprehensive report prior to the meeting. There have been five roadside sessions with more to come this month. The greatest proportion of speeding vehicles has been on</li> </ol>	<p>RS</p>

	<p>Wansford Road and over 4% of vehicles are passing through above 35 mph.</p> <p>Summary data from the MVAS on Wansford Road showed an average of more than 2000 vehicles per day using the B671 (both incoming and outgoing). This shows an increase from the Christmas holiday period reported in January. On average 82% of vehicles driving out were travelling above 30 mph. An average of 38% incoming vehicles, seeing the sign, were exceeding the speed limit. A top speed of 77 mph was recorded. Cllr Ross reported that the three MVAS in Wansford are solar powered and have had no battery issues. Cllr Ross to investigate cost of retrofitting solar panel and recommends solar should another MVAS be purchased in future.</p> <p>The two non-functioning signs on Overend have now been removed from the posts, freeing them up for use with the MVAS.</p> <p>4. <b>PC consultations with neighbouring parishes</b> No updates</p> <p>5. <b>Trees, verges, footpaths</b> Following the annual ‘walkabout’ with Les Middleton from CC Highways on 12th January the Clerk reported: Oundle Road will be surface dressed on 25th May (1.5 days); Duck Street (0.5 days) will follow on 26th; the Wansford Road loop will be patched in spring; the footways officer has contacted the contractor regarding the poor work on Hayes Walk; Brawn Way/Back Lane passage to be weed sprayed; the brambles adjacent to Highgate Hall will be cut back in April. Solid white lining of footpath around Mill House has previously been confirmed in writing and will take place in warmer weather. Cllr Cummins to provide photos and locations of all trees obscuring streetlights. Parish Council to consider possibility of trimming back either by a working party or request to the homeowners, subject to extent of growth.</p> <p>6. <b>Grass cutting</b> Cllr Donoyou to confirm exact requirements for tidying The Spinney by next meeting. Cllr Strowbridge suggested a work party could do what is required. Cllr Ranford to contact SMV with a view to a grass cut in March. A request was made by the Chair for a councillor to supervise grass cutting operations for 2023 and liaise with the contractor. No councillors immediately came forward. To be reviewed at the March meeting.</p> <p>7. <b>Waste bins update</b> Replacement bins for St Botolph’s Green (two now missing) still not arrived. Cllr Ranford to chase Cllr Beuttell again and to request ‘no littering’ signs due to excessive amount of litter having to be collected daily by Elton Estates (mostly fast-food waste from vehicles leaving A605).</p> <p>8. <b>Neighbourhood Plan update</b> Cllrs Ross and Willson met with HDC Planning Policy team on 24th January. Cllrs Bywater and Beuttell to be formally informed of plan to proceed. Plan for initial parish engagement meeting to be prepared. Parish Council to sign Public Sector Mapping Agreement so HDC can share Ordnance Survey mapping copyright. Preliminary meetings were also held with the PCC and Elton Estates. Other groups and businesses to be contacted.</p> <p>9. <b>Defibrillator project update</b> Clerk reported that a third defibrillator has been installed on the corner of Hayes Walk and Back Lane with thanks to Amber McNaughton for hosting and Adrian Sewter for installing. Sally Malloy’s recent felting workshop raised £200 and a further donation of £50 has been received. The Black Horse and the Crown have agreed to raise funds for their own respective installations. CPR/defibrillator</p>	<p>RD</p> <p>SR</p> <p>SR</p> <p>IR</p>
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	<p>training will take place on 20th May at the Black Horse and on 8th July at Highgate Hall.</p> <p>It was recently established that in April 2014 when the defibrillator was installed in the telephone kiosk, the Parish Council officially adopted the kiosk from BT. Kiosk to be added to asset register and insurance policy. Clerk reported that the light is not working and is to check whether the bulb needs to be replaced, or if there is a problem with the fitting.</p> <p><b>10. New website update</b> New site to be launched end February.</p> <p><b>11. Meeting with Elton Estates</b> Cllrs Donoyou, Ranford, and Smith met with Sir William Proby. Designs for Black Horse car park extension being progressed with consultants. A meeting to be arranged with Cllrs Bywater and Beuttell to assist with planning application.</p> <p><b>12. Emergency flood plan</b> It was apparent following the meeting with Cambridgeshire Flood Risk team, that the onus is on the Parish Council to produce a plan before any financial support is offered. There are other parish plans in existence which can be largely reproduced. Cllr McCann, as Flood Warden to follow up.</p> <p><b>13. Replacement noticeboard update</b> Les Middleton agreed that a larger, free-standing board could be installed in the pavement near the shop. The Clerk circulated a report with cost comparisons and a recommendation for a suitable model. Cllr Ross PROPOSED that expenditure should be authorised. Cllr Taylor SECONDED. To be resolved at the next meeting.</p> <p><b>14. Reports from councillors</b> Cllr Strowbridge to report Highgate Green street sign to HDC for repair. Cllr Ranford has reported broken stile to North Northants. Repair will take up to 6 months. Reminder of dates for the diary: 5th March, indoor boot sale, Highgate Hall; 17th March, village quiz, Highgate Hall; 26th March, litter pick</p> <p><b>DATE OF NEXT PARISH COUNCIL MEETING:</b></p> <p>Tuesday, 14th March 2023</p> <p>The meeting closed at 21:35</p>	<p>CLERK</p> <p>MM</p> <p>SS</p>
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