



**DRAFT MINUTES OF ELTON PARISH COUNCIL MEETING HELD IN HIGHGATE HALL ON TUESDAY 9TH  
MAY 2023 COMMENCING AT 7:30 PM**

**PRESENT:** Councillors Tim Cummins, Richard Donoyou, Malcolm McCann, Ian Ross (Chair), Richard Smith, Shirley Strowbridge, Kathryn Taylor, Paul Willson

**IN ATTENDANCE:** Kerry Rew, Clerk; District Cllr Beuttell, four members of the public

		<b>ACTION</b>
	Cllr Ross took the Chair following the Annual Meeting of the Council.	
<b>1.</b>	<b>APOLOGIES:</b> None	
<b>2.</b>	<b>DECLARATIONS OF INTEREST:</b> There were no declarations of interest in items on the agenda.	
<b>3.</b>	<b>MINUTES OF MEETING 11TH APRIL 2023:</b> Proposed Cllr Ross, seconded Cllr Smith and APPROVED as a true record.	
<b>4.</b>	<b>FINANCE:</b> <ol style="list-style-type: none"> <li>1. Cashflow update was circulated by the Clerk to all prior to the meeting for information. Deposit account holds £13,353; current account holds £32,308.</li> <li>2. The Clerk reported that notification has been received from HDC of the Precept payment of £18,000.</li> <li>3. The Clerk reported that notification has been received from HDC of a second CIL Meaningful Proportion Payment in respect of development at Elton Furze of £5052.90.</li> <li>4. There were 4 payments presented for authorisation per the Schedule of Payments attached. AGREED</li> <li>5. It was noted that a budget and financial forecasts for 2023/24, and 2024/25 were to be updated and prepared. Ideas for projects, costs, and cost reductions to be submitted to the Clerk by 23rd May for discussion at June meeting.</li> </ol>	ALL
<b>5.</b>	<b>PLANNING &amp; PLANNING APPLICATIONS:</b> <ol style="list-style-type: none"> <li>1. <b>Peterborough Showground</b> – Cllr Smith held a telephone meeting with Jez Tuttle, Cambridgeshire County Council. Points noted as follows: <ul style="list-style-type: none"> <li>- Reconfiguration of the A1/B671 at Chesterton proposed to be included in discussions with developers (AEPG) with 7.5 tonnes weight limit to be added on B671</li> <li>- The site is still at pre-application stage</li> <li>- CCC have not yet been in contact with North Northants regarding the Thrapston Newlands development which will impact A605 traffic volume</li> <li>- The 7.5 tonnes weight limit in Elton is not applicable to Overend, only to Wansford Road</li> <li>- Cllr Ross to prepare summarised MVAS data for Oundle Road for submission to JT</li> </ul> </li> </ol>	IR

	<p>2. <b>Solar Park Haddon - ref 22/00668/FUL</b> – update</p> <ul style="list-style-type: none"> <li>- Cambridgeshire Constabulary have requested a lighting plan for the site, for security. This will add to negative visibility impact.</li> <li>- Cambridgeshire Highways have expressed concern regarding A605. Proposed use of agricultural access inadequate.</li> </ul> <p>3. <b>Erection of a single storey rear extension with porches to the front and rear, erection of a first floor, and erection of a shed at the rear of the dwelling - Greenacres, Greenhill Road, Elton Ref: 23/00662/HHFUL</b> – no objections. Clerk to respond to HDC Planning.</p>	
6.	<p><b>CORRESPONDENCE:</b></p> <ol style="list-style-type: none"> <li>1. Correspondence received from Faber Lane resident regarding the village greens. These suggestions were well-considered and comprehensive and were moved to Item 14 for discussion.</li> <li>2. Notice received from Gateley Legal representing a resident of Duck Street regarding the village greens. As this is a legal matter there would be no response or further discussion in public.</li> <li>3. Councillors were reminded of the HDC Local Plan Engagement sessions to be held face-to-face or via Zoom on 24th May and 5th June and were asked to confirm attendance to the Clerk given the importance of the Local Plan and the opportunity to comment and participate directly.</li> </ol>	ALL
7.	<p><b>REPORTS FROM COUNCILLORS AND CLERK</b></p> <ol style="list-style-type: none"> <li>1. <b>Clerk’s report</b> – updates for information: <ol style="list-style-type: none"> <li>i. Sawtry Neighbourhood Plan now open for public consultation</li> <li>ii. Road closures and diversions: <ul style="list-style-type: none"> <li>- Surface dressing of Oundle Road to Chesterton now postponed until 2024</li> <li>- Surface dressing of Duck Street to take place on Sunday, 4th June</li> <li>- Works continue on A605 overbridge until early June</li> <li>- A47 evening weekend road closures from Wansford to Longthorpe until 14th May</li> </ul> </li> <li>iii. Development Consent Order for Mallard Pass Solar Farm has been submitted to the Planning Inspectorate and examination timetable has begun. Residents are encouraged to view and comment.</li> <li>iv. Road Safety Education newsletter circulated from Cambridgeshire CC</li> <li>v. Reminder to all residents using heating oil or other alternative fuel that the Alternative Fuel Payment of £200 from the government should have been paid automatically as a credit into their electricity accounts by February. Residents who believe they are eligible but have not received an automatic payment should apply to:  <a href="https://online.apply-for-alternative-fuel-support.service.gov.uk/">https://online.apply-for-alternative-fuel-support.service.gov.uk/</a> <b>Applications close on 31st May.</b></li> </ol> </li> <li>2. <b>20 mph application</b>  Clerk duly submitted application prepared by council. Full funding is available for approximately 8 schemes, across 264 parishes. Notification of results likely in July.</li> <li>3. <b>HDC bio-diversity project/Highgate Green re-wilding</b>  Clerk to contact HDC regarding availability/timetable for sowing on Highgate Green and to establish what the plan will be for the wildflower area in Hayes Walk sown last year, going forward. The hope was expressed that residents would get involved with sowing.</li> </ol>	CLERK

	<p><b>4. Emergency Flood Plan update</b> – Cllr McCann to attend Flood Resilience Day on Saturday, May 13th, and report at next meeting.</p> <p><b>5. Overend LHI traffic calming update</b> – works have been rescheduled to commence on Monday, 22nd May, and notices of road closure have been set out. The new streetlight outside the Black Horse to be installed on 11th May. Affected residents on Overend will be notified directly by Cambridgeshire Highways.</p> <p><b>6. Wansford Road LHI update</b> –Cllrs Ranford and Smith attended a virtual Panel Meeting on 21st April with Cambridgeshire Highways to present the application. County Cllr Simon Bywater was also present and extremely supportive. Notification of results likely in July.</p> <p><b>7. Speed Watch/MVAS update</b> – A detailed report was circulated prior to the meeting by Cllr Ross summarising the roadside and MVAS data collected since 11th April. There were 5 roadside sessions on Oundle Road, Duck Street, and Wansford Road with an overall average of 13% vehicles exceeding the speed limit. The MVAS was located outside Highgate Hall and recorded an average of 1300 vehicles per day using Overend. The closure of the A605 on one day resulted in an increase to over 2800 vehicles. Inbound from Oundle Road 92% of vehicles complied with the speed limit; outbound 80% of vehicles were within the limit. A top speed of 58 mph was recorded. It is hoped to relocate the MVAS to Duck Street subject to a suitable mounting post and visibility.</p> <p><b>8. PC consultations with neighbouring parishes</b> – Titchmarsh is to hold an Open Gardens fundraising event for STAUNCH on Sunday, 18th June.</p> <p><b>9. Trees/obscured streetlights, verges, footpaths</b> –  The following motion was proposed by Cllr Cummins:  <i>The Parish Council will seek permission from Cambridgeshire County Council Highways Department to trim those trees on Highways land which prevent street lighting from illuminating streets and pathways, and if such permission is forthcoming, the Parish Council will engage a competent agent to carry out the trimming of the trees. If Highways refuses permission then the Parish Council will advise that Highways will carry liability for any personal injury attributable to blocked street illumination.</i>  Cllr Ross proposed that the second paragraph should be deleted. Cllr Smith considered it prudent to pursue Cambridgeshire CC to carry out the works first. Cllr Cummins was asked to confirm the trees in question, (Clerk will then send details to Les Middleton at Highways) and to investigate estimated costs. To be discussed again at the next meeting.</p> <p><b>10. Spinney tidy</b> – to be reviewed later in the year after the nesting season.</p> <p><b>11. Waste bins</b> – Cllr Beuttell confirmed that one replacement bin will be delivered to St Botolph’s Green on Thursday, 11th May.</p> <p><b>12. Grass cutting contract</b> –SMV Services confirmed their charge to be held for the 2023 season. Certificates of public liability and employer’s insurance have been updated and copies received.</p> <p><b>13. Neighbourhood Plan</b> – no update since last meeting. Cllr Ross to contact residents for volunteers. Need to proceed with next steps before the Local Plan is revised. (If a Neighbourhood Plan is in place, it must form part of the Local Plan).</p> <p><b>14. Village Greens Working Group update</b> – moved to end of meeting</p> <p><b>15. Churchyard footpath</b> –</p>	<p>MM</p> <p>TC CLERK</p>
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	<p>Motion:  <i>The Parish Council will offer a donation of £500 to the PCC as a contribution to the total cost of their proposed improvement of the footpath through the churchyard, to be paid on the completion of the footpath to bonded gravel or similar approved standard set out by the PCC at the Parish Council meeting on 14th March 2023.</i>  Proposed Cllr Cummins, seconded Cllr Willson – RESOLVED to offer £500 on completion of works.</p> <p><b>16. Defibrillator update</b> – Request received from the resident of 6 Back Lane, who is hosting the defibrillator for an assurance from the Parish Council that oversight will be maintained in the event of change of property ownership. Cllr Ross to respond.</p> <p><b>14. Village greens update</b> – Cllr Ross proposed a suspension in discussions until the July meeting. The 10 outstanding motions to be carried over until then. Proposers should consider withdrawing some or all. Proposed Cllr Ross, seconded Cllr McCann – RESOLVED  Motion i: WITHDRAWN  Motion ii:  <i>Elton PC will let a contract by 31st May 2023 to perform the works set out in the “Final Contract Drawings” as attached, to the stated timescales, unless otherwise agreed, for a sum not exceeding £1500.</i>  Two quotations obtained for gradual reseeded of damaged areas of Block Green May, and September 2023, May, and September 2024. SMV Contract Services’ quote for £1150 over two years was deemed acceptable. (Additional sum required for a printed sign e.g. ‘No Parking Reseeding in Progress’) Proposed Cllr Donoyou, seconded Cllr Smith. RESOLVED</p> <p><b>17. Residents’ comments:</b></p> <ul style="list-style-type: none"> <li>- A complaint was raised about the condition of the verge/roadway outside Highgate House/Rectory Farm Court and urgent repair requested.</li> <li>- Concern was expressed about the number of drivers turning left at the A605 junction, to perform a U-turn in order to proceed towards Oundle. The resident requested that safety enhancements for the junction should be raised again by the Parish Council with Cambridgeshire Highways.</li> </ul>	IR
<b>8.</b>	<p><b>DATE OF NEXT PARISH COUNCIL MEETING:</b></p> <p>Tuesday, 6th June 2023</p> <p>The meeting closed at 21:45</p>	

DATE	CHQ No	PAYEE	DETAILS	TOTAL
09/05/2023	102051	Ms K Rew	Clerk's salary April 23	£294.72
09/05/2023	102052	Ms K Rew	Clerk's expenses April 23	£118.62
09/05/2023	102053	SMV Contract Services	Grass Cutting March & April x 3	£1,260.00
09/05/2023	102054	Peterborough Accountancy Services	Internal audit & payroll	£150.00